



AACC HONORS PROGRAM

HONORS CONTRACT

APPLICATION

(Please fill in every step. Incomplete applications will not be accepted)

ALL STUDENTS WHO WISH TO ENGAGE IN AN HONORS CONTRACT MUST SUBMIT THIS APPLICATION TO THE HONORS COMMITTEE FOR APPROVAL BY **THE END OF THE FIRST WEEK OF THE TERM.**

STEP # 1 PROVIDE YOUR INFORMATION

Name

AACC ID #

E-mail

Telephone

STEP # 2 PROVIDE COURSE INFORMATION

Department, Course Number and Section:

Course Instructor

Term/Year

Instructor's telephone

Instructor's E-mail

STEP # 3 SECURE APPROVAL OF COURSE INSTRUCTOR

As a course instructor, I am willing to work with this student on an Honors contract this semester.

Signature, Course Instructor _____ Date _____

**Please continue to the next page*

STEP # 4 PROVIDE A DETAILED DESCRIPTION OF THE PROJECT

(Attach paper if more space is needed)

Please consider the following in your description:

- How does the project offer an extended analysis of a complex issue or problem?
- How does the project include research that incorporates primary resources?
- How does the project stress analysis, application, or synthesis of information?
- How does the project recognize the methodology and/or theory of the discipline?
- What are the guidelines and criteria for successful completion of the project?

STEP # 5 PROVIDE A DETAILED TIMELINE FOR THE PROJECT

(Attach paper if more space is needed)

**Please continue to the next page*

STEP # 6 HONORS PROJECT /SIGNATURES OF AGREEMENT AND COMMITMENT

PLEASE NOTE: It is the responsibility of the instructor and the student seeking Honors credit to agree on the terms for which Honors credit will be granted. The Honors Project will be evaluated by the instructor for its thoroughness, clarity, creativity, and evidence of scholarship. Any other special guidelines for evaluation, particularly specific to the field, will be made clear by the instructor. The student agrees that the work which he/she will undertake is in addition to the regular coursework required by the instructor. Students switching to an honors section of a course from a regular section, via honors contract, can switch back to the non-honors section up until the audit deadline for the term. At the audit deadline, the change in section cannot be reversed.

Upon approval, I request to be enrolled in the honors section of the course indicated above in Step 2. I agree to do the project and may earn Honors credits for the course in accordance with Honors standards. I understand that I must receive *a grade of B or better for both the project and the course to receive Honors credit*. If I do *not* receive a B or better, the course will not count towards graduating from the Honors Program. However, the course may count towards other college requirements.

Signature of Student _____ Date _____

I agree to work with this student on the project described above using the guidelines set forth and agreed upon.

Signature of Instructor _____ Date _____

STEP # 7 SECURE APPROVAL TO PURSUE HONORS CONTRACT

The Honors Office will inform the student and faculty member of application approval or disapproval by the end of the third week of the term.

On behalf of the Honors Committee and as the Honors Coordinator, I hereby certify that this Honors Contract Application has been:

APPROVED /Signature _____ Date _____

DENIED /Signature _____ Date _____